



WORK / STUDIES

Vocabulary

- Deadline
- Assignment/ Dissertation
- Promotion
- Workplace/ Corporate culture
- Career path
- Internship
- Research/ Specialization
- Productivity
- Work-life balance
- Vocational training

Phrasal Verbs

- Work on (a project or task)
- Look into (research or investigate)
- Take on (new responsibilities)
- Hand in (an assignment)
- Catch up (on work or studies)
- Drop out (of a course or school)
- Go over (review material)
- Turn in (submit work)
- Run by (check with someone)
- Break down (analyze in detail)
- Lay off (dismiss employees)

Idioms

- Climb the corporate ladder
- Bite off more than you can chew
- Get your foot in the door
- Cross that bridge when you come to it
- Call the shots (be in charge)
- Jump through hoops (overcome obstacles)
- Work your fingers to the bone (work hard)
- Hit a brick wall (encounter a big obstacle)
- Keep your options open
- Pull some strings (use connections)
- Cut corners (do something poorly to save time/money)

Expressions

- Hit the books (study hard)
- Burn the midnight oil (work late)
- Make ends meet (manage finances)
- Be snowed under (have too much work)
- Learn the ropes (get familiar with a job)
- Get the ball rolling (start a task)
- Go the extra mile (do more than expected)
- An uphill battle (difficult task)
- Seize the opportunity
- Have a learning curve
- Pave the way (prepare for the future)