

## Work/Study

### Vocabulary

DEADLINE

ASSIGNMENT/ DISSERTATION

PROMOTION

WORKPLACE/ CORPORATE CULTURE

CAREER PATH

INTERNSHIP

RESEARCH/ SPECIALIZATION

PRODUCTIVITY

WORK-LIFE BALANCE

VOCATIONAL TRAINING

### Phrasal Verbs

WORK ON (A PROJECT OR TASK)

LOOK INTO (RESEARCH OR INVESTIGATE)

TAKE ON (NEW RESPONSIBILITIES)

HAND IN (AN ASSIGNMENT)

CATCH UP (ON WORK OR STUDIES)

DROP OUT (OF A COURSE OR SCHOOL)

GO OVER (REVIEW MATERIAL)

TURN IN (SUBMIT WORK)

RUN BY (CHECK WITH SOMEONE)

BREAK DOWN (ANALYZE IN DETAIL)

LAY OFF (DISMISS EMPLOYEES)

### Idioms

CLIMB THE CORPORATE LADDER

BITE OFF MORE THAN YOU CAN CHEW

GET YOUR FOOT IN THE DOOR

CROSS THAT BRIDGE WHEN YOU COME TO IT

CALL THE SHOTS (BE IN CHARGE)

JUMP THROUGH HOOPS (OVERCOME OBSTACLES)

WORK YOUR FINGERS TO THE BONE (WORK HARD)

HIT A BRICK WALL (ENCOUNTER A BIG OBSTACLE)

KEEP YOUR OPTIONS OPEN

PULL SOME STRINGS

CUT CORNERS

### Expressions

HIT THE BOOKS (STUDY HARD)

BURN THE MIDNIGHT OIL (WORK LATE)

MAKE ENDS MEET (MANAGE FINANCES)

BE SNOWED UNDER (HAVE TOO MUCH WORK)

LEARN THE ROPES (GET FAMILIAR WITH A JOB)

GET THE BALL ROLLING (START A TASK)

GO THE EXTRA MILE (DO MORE THAN EXPECTED)

AN UPHILL BATTLE (DIFFICULT TASK)

SEIZE THE OPPORTUNITY

HAVE A LEARNING CURVE

PAVE THE WAY